



DRAFT MINUTES

5th Executive Committee Meeting

Monday 26th June 2017 at 16h00

NCE Boardroom

Present: Malan Lindeque (MLin), Frauke Kreitz (FK), Chris Brown (CB), Maxi Louis (ML), Stephan Bezuidenhout (SB)

Apologies: Charles Loots – Chairperson (CL), Morgan Hauptfleisch (MH), Steve Galloway(SG)

Agenda item	Discussion	Decision	Action Points
1. Welcome by Chairman	Maxi Louis, Acting Chairperson welcomed all present		
2. Attendance / Apologies	Charles Loots Morgan Hauptfleisch Steve Galloway(SG)	Quorum present	
3. Approval of Agenda	Addition Westair Aviation to be discussed with point 5.2 'aircraft' on the agenda	Agenda adopted with an addition	
4. Minutes of 4th Meeting			
4.1 Correctness	No corrections	Minutes approved	
4.2 Matters arising	Covered by Agenda		

<p>5. Progress to date:</p> <p>5.1 Logistics</p>	<p>1. Pastel Accounting</p>	<p>Finances transferred from the manual system to the Sage Pastel system and ready to go to audit.</p>	
<p>5.2 Eight Programme Areas</p>	<p>1. Membership support</p> <ul style="list-style-type: none"> • Revisit membership policy • New Member Application • Aircraft 	<p>The policy was amended, to classify associate members in different categories as follow, as per request from the NCE Members at the AGM:</p> <ul style="list-style-type: none"> ➤ Non- Namibian NGO's ➤ Individuals ➤ Foundations ➤ Membership currently stands at 49 ➤ 6 applications submitted for discussion and approval ➤ 5 full member applications accepted and tabled ➤ 1 associate member application accepted and tabled <p>It was further established that conservancies may apply for full NCE membership.</p> <p>The MoU has been setup and circulated to Westair Aviation Namibia for comment and approval. In terms of the booking system, the logbook and request forms are in place.</p> <p>The aircraft is currently being painted and changes done to include the NCE logo and colours, as well as a slogan.</p> <p>It was clarified that either own pilots or Westair Aviation Namibia's experienced pilots can be used.</p>	

	<ul style="list-style-type: none"> • Conservation magazine • AGM & Workshop 	<p>The costs that the user of the aircraft will carry will include:</p> <ol style="list-style-type: none"> 1. Fuel and oil 2. Landing fees <p>The NCE will provide quotes to the user, which will be worked out by Westair Aviation Namibia.</p> <p>All major repairs including but not limited to engine repairs will be funded with the funds from the private sector operations, which will be charged at commercial rates.</p> <p>The magazine will be distributed via hard copy within the borders of Namibia, except for Namibian Embassies outside the borders. Namibian schools will not be receiving hard copies. E-copy will be widely distributed and on websites.</p> <p>The NCE AGM was held at Hotel Thule on 5 April, with a good turnout and participation, with 70% of the Members present. The meeting proceeded as per agenda with a focus on the CEO's report.</p> <p>A mini brainstorming workshop followed immediately after the AGM and addressed two key questions:</p> <ol style="list-style-type: none"> 1. What would Members like the NCE to do to help support their work? 2. What would Members like the NCE to do, with and on behalf of the membership, to help promote sound environmental management in Namibia? 	<p>AGM Minutes and workshop proceedings to be distributed before end July</p>
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	<ul style="list-style-type: none"> • Ban on Plastics Campaign • Carnivore Red Data assessment • State of Environment workshop (MET, SDAC, NCE) 3. Advocacy <ul style="list-style-type: none"> • Watchdog role/ whistleblowing 	<p>countries do not have the technology data to support this initiative.</p> <p>The deposit on bottles still to be addressed and Namibian manufacturing of bottling companies yet to be approached.</p> <p>The CEO informed ExCo that he contacted Benguela Current in Walvis Bay, requesting them to come on board.</p> <p>A workshop will be held on 30 August – 01 September 2017 at Otjikoto Environmental Centre to assess the Red Data status of all terrestrial carnivores and to develop a national conservation action plan. ExCo noted that Kenneth Uiseb and the MET’s Carnivore coordinator will also be working extensively on this project, which is a joint initiative between MET, LCMAN and NCE.</p> <p>N\$ 80 000 is budgeted for the State of Environment Workshop, scheduled for September to further address this problem. The date might need to be pushed out to later in the year.</p> <p>As this budgeted amount will not be sufficient for a high-level meeting, GiZ offered to co-fund.</p> <p>The general public approaches the NCE on various environmental issues, on a regular basis. It was agreed that not all issues can be acted on but that the NCE should take a firm stand on important matters.</p> <p>Several environmental issues were raised, that the NCE should potentially be involved in:</p>	<p>The State of Environment Workshop should be moved from September 2017 to a later date of consulting with SDAC.</p> <p>A meeting to be arranged with the Director of</p>
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	<ul style="list-style-type: none"> • Collaboration with Chinese Embassy • Statement- USA withdrawel from Paris Climate Accord <p>4. Mentorship</p> <ul style="list-style-type: none"> • 4 Interns 	<ul style="list-style-type: none"> • The woodland situation; • The waterfront compliance issue in Swakopmund; • NamPort expansion of approved containers <p>ExCo further expressed with concern, that the EIA consultants do not do a proper public consultation as the EIA processes are not understood by the public and, that the nation should be educated in this matter.</p> <p>The NCE and the Chinese Embassy are working together. The NCE has developed a 7-point plan, which was accepted by the embassy. ExCo suggested that the Embassy be asked for funding for specific initiatives, e.g. on poaching and related wildlife crimes, and penalties.</p> <p>The NCE put out a statement which was sent via the US Embassy in Namibia to Washington DC. The statement was shared with lead NGOs in neighbouring countries who then also put out statements. Strong support was received from the public.</p> <p>The rural and urban development interns, A Nambuili and E Guriras, together with Dr. B Weber and Mr. Steve Galloway met with advisors at the State House, to discuss low cost land issues in urban areas. They received a positive response.</p> <p>L Haraes works on aerial photographic surveys; M Rodgers on the ecology of burrowing animals; M Tavolaro on human wildlife conflict.</p>	<p>Forestry as well as the PS of MAWF.</p> <p>Concise info on the EIA process should be compiled and this info disseminated through the website, social media and posters.</p> <p>MET to prepare info on poaching and new penalties. NCE to approach embassy for funding for translation to Chinese and printing of a poster and pamphlets.</p> <p>CB to explore how conservancy data could be more accessible</p>
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	<ul style="list-style-type: none"> • Bursary Trust Deed <p>5. Environmental policy research</p> <ul style="list-style-type: none"> • Urban development/ environment • Corporate/ business and environment • Woodlands <p>6. Environmental information</p> <ul style="list-style-type: none"> • EIS- journal, butterfly atlas, App • Website <p>7. Fund raising</p> <p>8. Grant making</p>	<p>This will be a tax deductible, welfare organization which will encourage long- term commitment on further educating young Namibian in the environmental sector by attracting funding from Namibians in various professions. A Deed of Trust has been prepared and is being reviewed by a trust specialist.</p> <p>This is an initiative involving Development Workshop Namibia, NCE, GiZ and B2Gold Namibia, to develop an approach to low income housing in urban areas. In addition, a research component maps changes in informal settlement over time at a number of towns.</p> <p>A number of case studies are to be undertaken starting in July 2017, leading to the development of a good practice guide.</p> <p>An approach yet to be designed after a meeting with the Directorate of Forestry. Sustainable approaches to bush thinning and certification were discussed.</p> <p>14 papers have been submitted thus far. The App is currently being tested and will be launched shortly, under the supervision of Tony Roberts.</p> <p>The NCE website was re-designed.</p> <p>Noted.</p> <p>The grant making systems are expensive. Further approaches are under investigation.</p>	<p>SB to link NCE with sustainable bush harvesting programme</p> <p>CB to finalize Grant Making program by end of August 2017.</p>
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6. Finances			
6.1 Financial report	Financial Report 01 July 2016 to 30 June 2017 = for the first year of operation	Comfortably within budget Final FY close off to be done in early July. Financial report accepted.	Ernst & Young to be approached to do pro bona annual audit
6.2 Budget for 2017/18 FY	The rationale behind the budget structure was presented, and the specific line items discussed.	The budget was approved and adopted.	
7. Any other business	No other items were raised		
8. Next meeting		Next Meeting- 11 September 2017	

C Loots
Chairperson

C Brown
Chief Executive Officer