



DRAFT MINUTES

6th Executive Committee Meeting

Monday 18th September 2017 at 16h00

NCE Boardroom

Present: Charles Loots – Chairperson (CL), Morgan Hauptfleisch (MH), Steve Galloway(SG), Frauke Kreitz (FK), Chris Brown (CB), Maxi Louis (ML), Stephan Bezuidenhout (SB)

Apologies: Malan Lindeque (MLin)

Agenda item	Discussion	Decision	Action Points
1. Welcome by Chairman	Chairperson welcomed all present		
2. Attendance / Apologies	Malan Lindeque	Quorum present	
3. Approval of Agenda	No additions	Agenda adopted	
4. Minutes of 5th Meeting 4.1 Correctness	No corrections	Minutes approved	

<p>5.1 Eight Programme Areas</p>	<p>1. Membership support</p> <ul style="list-style-type: none"> ➤ New Member Applications ➤ Aircraft 	<ul style="list-style-type: none"> ➤ Membership currently stands at 54; ➤ 6 applications submitted for discussion and approval: ➤ 4 full member applications accepted and tabled; ➤ 1 associate member application accepted and tabled; ➤ 1 full member application rejected: <u>Allarus Investments CC</u> The principle business or significant portion thereof does not comprise active participation in or promotion of Environmental Matters. <p>The MoU was signed on 07 August 2017.</p> <ul style="list-style-type: none"> ➤ The fuel usage by the C182 is ± 50 litres per hour; ➤ Cost of fuel at Eros, Windhoek is currently N\$16.30 per litre, i.e. ± N\$815 per hour ➤ Cost of fuel in other parts of Namibia varies and can be N\$25 per litre, i.e. ±N\$1,250 per hour ➤ Landing fees at Eros are currently ±N\$300. <p>The first use of the aircraft was on behalf of AfriCat Foundation, for the purpose of transporting an injured cheetah. The pilot was Conrad Brain.</p> <p>The next booking will be in October 2017, on behalf of NACSO, for the wetland count in the Zambezi river.</p>	
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	<ul style="list-style-type: none"> • Ban on Plastics Campaign • Carnivore Red Data assessment • State of Environment workshop (MET, SDAC, NCE) <p>3. Advocacy</p> <ul style="list-style-type: none"> • Information of the EIA process: compilation and dissemination 	<p>The UN, under their plan can be of assistance, and at the same time avoid direct competition and together with the NCCI, be beneficial.</p> <p>The Swakopmund Municipality is in the process of introducing a By- Law, that will make it compulsory for all outlets to sell plastic bags.</p> <p>The Environmental Commissioner will bring in legislation by the end of 2017.</p> <p>The idea is to charge N\$ 1.00 per bag. This money will all go towards the Environmental Trust Fund. Through this, SME's will also be established and supported, by them, <i>inter alia</i> manufacturing the replacement, canvas bags.</p> <p>The other component is to introduce a compulsory deposit on plastic bottles.</p> <p>The workshop is postponed to the 5th and 6th of November 2017, at the Otjikoto Environmental Centre, to accommodate MET representatives.</p> <p>Postponed to 2018</p> <p>The private sector, regional government and local authorities and the private sector have a poor understanding of the EIA processes. Furthermore, many people are dependent on environmental</p>	<p>The State of Environment Workshop will most likely be moved to 2018.</p> <p>Short, informative half day courses to be conducted. One in Windhoek and one at the Erongo Region.</p>
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	<ul style="list-style-type: none"> • Collaboration with Chinese Embassy • Poster and Card on wildlife crimes • Fishing license fees 	<p>practitioners. This will be based on a “Good practice guide”</p> <p>The EIA information should then be placed on the NCE, EAPAN and other websites for easy access.</p> <p>A investigative journalist was used to conduct investigations in the Zambezi region in the field of forestry/ timber, which results were only shared with a small group of people, including the Chinese Embassy.</p> <p>There is a general sense of improvement in the collaboration with the Embassy.</p> <p>Helga Denker was commissioned to prepare a poster and business card on pangolins, in an effort to build an outreach initiative to inform people more broadly about pangolins, their important ecological role, the pressures on them, the penalties for catching, killing, and trading them, and to offer a reward for info leading to prosecution with contact numbers. Two types of materials on Pangolins:</p> <p>Distribution will mainly focus on the Kavango and Zambezi regions, on Gobabis district, border posts, police stations, clinics, courts, shops and schools. Someone will be contracted to distribute the material in rural areas, supported by MET, NACSO and conservancies.</p> <p>The increase from N\$ 14.00 to N\$ 1 500.00 per month was fundamentally wrong. In an effort to challenge this decision, CB sent a letter to the Minister of Fisheries. The fee increase has been</p>	<p>CB to initiate and follow up on EIA Guide and training course.</p> <p>MH to assist with the distribution at airports, within Namibia.</p>
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	<p>4. Mentorship</p> <ul style="list-style-type: none"> • Interns • Bursary Trust Deed and new bursaries <p>5. Environmental policy research</p> <ul style="list-style-type: none"> • Urban development/ environment • Corporate/ business and environment • Woodlands <p>6. Environmental information</p>	<p>temporarily put on hold to allow for further consultations.</p> <p>CB suggested that a letter be drafted to the Office of the President, to consider a reshuffle of the ministries:</p> <ul style="list-style-type: none"> ➤ Inland Fisheries to go to the MET; ➤ Forestry should be with MET; ➤ Natural History part of the State Museum should go to MET ➤ NBRI to MET ➤ Weather bureau to MET. <p>The next group of interns to commence in the near future.</p> <p>The application process is now finalized.</p> <ul style="list-style-type: none"> ➤ The main target will be honors, masters, and doctorate level students. ➤ Approvals will be based on academic performance, motivation, leadership, etc. <p>A booklet on Urban development is currently at the printers – to be launch in November 2017.</p> <p>Noted.</p>	<p>CB to draft a letter to the Office of the President, to suggest re- alignment of ministries.</p> <p>HK to send CVs to B2Gold Namibia for future interns.</p>
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	<ul style="list-style-type: none"> • App • EIS Journal <p>7. Fund raising</p> <p>8. Grant making</p>	<p>The App is out for testing.</p> <p>The Namibian Journal of Environment will be launched with about 8 papers before the end of 2017. Thereafter, as papers are accepted for publication, they will be uploaded immediately to the journal.</p> <ul style="list-style-type: none"> ➤ Total has committed to 2 cents per litre of HFO purchased by B2gold - Approximately N\$ 32 000 per month. ➤ FNB working to bring CSR in the environmental pot. <p>The NCE has at least N\$ 3million that can be used as grants. By July 2018, the target is set at N\$ 5million.</p> <p>A few applications already received.</p> <p>The application form can be downloaded from the website, in word format to use for copying and pasting into the online application form.</p> <p>The application process contains an excel spreadsheet with three tables:</p> <ol style="list-style-type: none"> 1. Workplan- Objectives of what the applicant would like to achieve. 2. Budget- The NCE’s intension is not to be too involved but at least know how much is spent per field. 3. Action Plan- Activities that will take place. 	<p>CL to contact <i>inter alia</i> Barloworld and O& L for feedback and potential sponsorships.</p> <p>CB to consider investing a percentage of the funds in the highest interest-bearing account, to create another mechanism of income and give feedback at the next ExCo meeting.</p>
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<p>6. Finances</p> <p>6.1 Financial report</p>	<p>Financial Report 01 July 2017 to 31 August 2017 (draft)</p>	<ul style="list-style-type: none"> ➤ Based on the 2-month forecast, the NCE is under budget. ➤ After the grants are separated from the NCE funds, 3 sets of financial statements will be presented. ➤ Final FY close off for the financial year July 2016 to June 2017 presented with actual figures. ➤ Financial report accepted. 	<p>HK to open up additional NCE bank accounts.</p>
<p>7. Any other business</p>	<p>CB request leave as from 16 October 2017 for 2 weeks.</p>	<p>Leave noted and approved</p>	
<p>8. Next meeting</p>		<p>Next Meeting - 04 December 2017</p>	

C Loots
Chairperson

C Brown
Chief Executive Officer