



DRAFT MINUTES

3rd Executive Committee Meeting

Tuesday 6th December 2016 at 16h00

NCE boardroom

Present: Charles Loots – Chairperson (CL), Frauke Kreitz (FK), Morgan Hauptfleisch (MH), Chris Brown (CB), Steve Galloway(SG), Maxi Louis (ML)

Apologies: Malan Lindeque (MLin)

Agenda item	Discussion	Decision	Action Points
1. Welcome by Chairman	Charles Loots welcomed all present		
2. Attendance / Apologies	As per above, ML attending CBD, CoP 13	Quorum present	
3. Approval of Agenda	Additions: see “Any other business”	Agenda adopted with additions	
4. Minutes of 2nd Meeting			
4.1 Correctness	No corrections	Minutes approved	

	<p>3. Environmental Information</p>	<p>The Symposium on satellite tracking held on 23-25 November 2016 was very successful. It comprised 22 presentations and 38 attendees. The presentations, follow-up Actions and attendance list are available on www.the-eis.com/searchresults.php?action=tracking_symposium</p> <p>An App is under development for the EIS, to allow “citizen scientists” to submit atlas records of mammals, frogs, snakes, and invasive alien plants directly to the data bases on the EIS via their smartphone. This will make the process quick and easy, and hopefully attract more participants. The App is being developed in association with the IT Department at NUST and JARO Consultancy.</p> <p>A new photographic landscape (aerial and ground photos) component has been added to the EIS to track changes in habitat and land use over time. Historic photos from the Archives and from the Scientific Society are being added with a challenge to people to take matching present-day photos.</p> <p>A scientific journal has also been added to the EIS – Namibian Journal of Environment (NJE). Barbara Curtis has been recruited as the first Hon Editor.</p>	
	<p>6. Young Namibian mentorship</p>	<p>An environmental training a bursary trust fund founding document was prepared and circulated for in-principle approval by ExCo. This now needs to go for legal review. The idea is that this trust fund gets registered as a welfare organisation by the Ministry of Health so that donations are tax deductible. The funding source would be professionals in Namibia – medics, engineers, architects, etc.</p>	<p>CL to confirm legal review of the Deed of Trust Bursary Scheme</p>

<p>6. Finances</p> <p>6.1 Updates: budget and Finance</p> <p>6.2 Income</p>	<p>Financial report</p> <p>Barloworld Equipment Namibian Committed to U\$20,000 per year for 5 years at current exchange rate = N\$302,000</p>	<p>Accepted</p> <p>Overheads under budget, project areas on budget</p> <p>B2Gold to provide funds to NCE for the administering of the LCCP program.</p> <p>Noted</p>	
<p>7. NCE involvement in Namibian Parliamentary decision-making on policy issues representing the conservation in NACOPAC.</p>	<p>ML recommended that the NCE be the NGO environmental representative of NACOPAC and recommendation approved.</p>		<p>ML to connect CB and the representative from Washington, USA.</p> <p>ML to arrange a meeting with Honorable Bernadette Jagger, ML, CB, and PT.</p>
<p>8. 2017 Year Planner</p>	<p>Presented planning of meetings and events for 2017</p>	<p>Accepted with an amendment</p>	<p>Office Manager to include a column for other events, e.g. 'Chamber of Mines Environmental Workshops'</p>
<p>9. Any other business</p>	<p>FK asked who will be administering the APP as the APP must be up-to-date with changing technology</p>	<p>JARO Consultancy t & IT Department of NUST will be able to deal with technology changes, updates, etc.</p>	

	Chamber of Mines Environmental Workshop	NCE to assist the Chamber of Mines with the Environmental Workshop taking place in February 2017.	Office Manager to follow up early 2017
10. Next meeting	Monday 6th March 2017 @16h00 @ NCE boardroom		

C Loots
Chairperson

C Brown
Chief Executive Officer