



**DRAFT MINUTES**

**13<sup>th</sup> Executive Committee Meeting**

Tuesday 01 October 2019 at 16h00

NCE Boardroom

**Present:** Charles Loots – Chairperson (CL), Chris Brown (CB), Stephan Bezuidenhout (SB),

**Apologies:** Malan Lindeque (MLin), Morgan Hauptfleisch (MH), Steve Galloway (SG), John Pallet (JP), Maxi Louis (ML), Beat Weber (BW)

<b>Agenda item</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action Points</b>
<b>1. Welcome by Chairman</b>	Chairperson welcomed all present.		
<b>2. Attendance / Apologies</b>	Malan Lindeque Morgan Hauptfleisch Steve Galloway John Pallet Maxi Louis Beat Weber	Quorum present.	
<b>3. Approval of Agenda</b>	No additions.	Agenda adopted.	
<b>4. Minutes of 9<sup>th</sup> Meeting</b> <b>4.1 Correctness</b>	No corrections.	Minutes approved.	

<p><b>5. Eight Programme Areas</b></p>	<p><b>1. Membership support</b></p> <ul style="list-style-type: none"> <li>• To consider a separate category for social NGO's.</li> <li>• New members</li> <li>• AGM</li> </ul> <p><b>2. National facilitation</b></p> <ul style="list-style-type: none"> <li>• Best Practice Guide for the mining sector in Namibia</li> <li>• Drought Relief Programme</li> </ul>	<ul style="list-style-type: none"> <li>➤ The NCE Constitution to be amended, to include social organizations applying for membership as the current requirements only include members from the green environment.</li> <li>➤ In particular, 'The Environment' to be redefined.</li> <li>➤ Membership currently stands at 66.</li> <li>➤ Three applications submitted for discussion and approval. <ul style="list-style-type: none"> <li>▪ One full member application approved. <b>Sea Search Research and Conservation</b></li> <li>▪ One full member application rejected. <b>Elephant Human Relations Aid</b></li> <li>▪ One full members application to be moved to the next meeting. <b>Namibia Red Cross Society.</b></li> </ul> </li> <li>➤ Noted.</li> <li>➤ Font size to be changed.</li> <li>➤ Handover of the Guide to be done by the end of 2019.</li> <li>➤ B2gold Namibia contributed N\$ 1 000 000 towards this programme, administered by the NCE.</li> <li>➤ The focus is on rangeland and areas most affected like the Kunene.</li> <li>➤ 90% of the funds will go to the recipients on a work for money programme/ basis.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>OM to arrange a special meeting with members in order to approve the amended Constitution, to include the social component.</b></li> <li>➤ <b>OM to contact Red Cross and inform them that their application will be reviewed at the next meeting, after minor amendments are done to the Constitution.</b></li> </ul>
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	<ul style="list-style-type: none"> <li>• Media Workshop</li> </ul>	<ul style="list-style-type: none"> <li>➤ The first payment of N\$ 500 000 already made, under an 8-month contract.</li> <li>➤ The monetary side will assess how effective the cash really is.</li> <li>➤ Projects under this programme include <i>inter alia</i>: <ul style="list-style-type: none"> <li>▪ Road works;</li> <li>▪ Litter clean-up ;</li> <li>▪ Opening of washed away roads;</li> <li>▪ Game count assistance.</li> </ul> </li> <li>➤ For portions of payments made in food and cash, commercial outlets to be used.</li> <li>➤ The drought bulletin is distributed monthly through the NCE.</li> <li>➤ There is an upcoming meeting with the President to discuss this programme.</li> <li>➤ Gail Potgieter posts and responds to posts on Facebook, on behalf of the NCE.</li> <li>➤ Factual responses are done via the NCE and opinionated responses, from Gail directly, under her personal name.</li> <li>➤ Even though the NCE has 5000 likes per week, it does not compare to other projects that get 50 000 likes for the same period.</li> <li>➤ There is a need for more people in conservation to engage on social platforms.</li> <li>➤ Young Namibians will be mentored on how to respond via these social platforms, including blogs.</li> <li>➤ Gail Potgieter will assist the youth to develop their writing skills.</li> <li>➤ Gail, under Felines Communication and Conservation, created the 'Conservation Namibia' website.</li> </ul>	
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	<ul style="list-style-type: none"> <li>• National Clean-Up Day 2019</li> </ul> <p><b>3. Advocacy</b></p> <ul style="list-style-type: none"> <li>• Conservation &amp; Environment Magazine</li> </ul>	<ul style="list-style-type: none"> <li>➤ Each article under this website will be placed singularly and can be shared as a single article on social media platforms.</li> <li>➤ The articles are furthermore scalable, hence can be used on any device.</li> <li>➤ The blog will entail details of the author (s) and the person or organization posting will be given the freedom to express their opinion about any topic.</li> <li>➤ The workshop will include a range of people.</li> </ul> <ul style="list-style-type: none"> <li>➤ NCE, together with DWN arranged a clean-up day on 21 September 2019, at three locations. <ul style="list-style-type: none"> <li><b><u>Karibib</u></b> <ul style="list-style-type: none"> <li>▪ This was led by Beat Weber;</li> <li>▪ Over 300 community members, school children and members of the NDF were present;</li> <li>▪ More than 150 refuse bags of rubbish collected.</li> </ul> </li> <li><b><u>Two informal settlements in Windhoek</u></b> <ul style="list-style-type: none"> <li>▪ This was led by DWN interns;</li> <li>▪ Over 700 people took part;</li> <li>▪ Over 400 refuse bags of rubbish were collected;</li> <li>▪ Over 880 reusable shopping bags were distributed between the three locations.</li> </ul> </li> </ul> </li> </ul> <p>The events were very successful.</p> <ul style="list-style-type: none"> <li>➤ The magazines were successfully distributed widely across Namibia.</li> </ul>	<p><b>OM to contact all major outlets to collaborate on branded reusable shopping bags to be bought at cost price to distribute among those that cannot afford to buy these bags.</b></p>
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	<ul style="list-style-type: none"> <li>• Invasive Cactus Bio-Control</li> </ul> <p><b>4.Environmental policy research</b></p> <ul style="list-style-type: none"> <li>• Socioeconomic Development and Livelihoods Environmental information:</li> </ul> <p><b>Sanitation:</b></p>	<ul style="list-style-type: none"> <li>➤ The only obstacle was through Ministry of Foreign Affairs, to be distributed internationally to outside embassies.</li> <li>➤ For the 2020 magazine, funds will be raised.</li> <li>➤ The idea is to have 10 corporates purchasing a page in the magazine for N\$ 20 000 each, which would then cover all costs related to the magazine.</li> <li>➤ These corporates can write about their CSR/ environmental programmes they are involved in.</li> <li>➤ There will also be an option for corporates to provide information, and the article to be written for them, should they not have the time or expertise.</li> </ul> <ul style="list-style-type: none"> <li>➤ Iain Patterson from Rhodes University and John Irish led this project.</li> <li>➤ Iain, together with NUST had a meeting to look at a long- term monetary plan.</li> <li>➤ Three release sites were set in place around Windhoek, which is the first since independence.</li> <li>➤ The release of the bio- control was successful.</li> </ul> <ul style="list-style-type: none"> <li>➤ Two sanitation centers are already built in Karibib and Windhoek.</li> <li>➤ Six more to be built in the next months to come.</li> <li>➤ A Big launch took place and inaugurated by The Hon Minister of Urban and Rural Development.</li> </ul>	
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	<p><b>Housing:</b></p> <p><b>5.Fund raising</b></p> <ul style="list-style-type: none"> <li>• Project funding</li> </ul> <p><b>6. Grant making</b></p> <ul style="list-style-type: none"> <li>• New Grants</li> </ul>	<ul style="list-style-type: none"> <li>➤ KfW, Giz, UNDP and UNICEF are all channeling funds.</li> <li>➤ This project is done in partnership with Ministry of Health and Social Services and City of Windhoek.</li> <li>➤ Oshakati is up and running.</li> <li>➤ In Okahao, there are over 700 planned and serviced erven.</li> <li>➤ N\$ 1 200 000 already collected from people hence needing less funds upfront.</li> <li>➤ Land surveyors, town planners, engineers etc. are also prepared to work at lower charges and accept delayed payments.</li> <li>➤ Noted.</li> <li>➤ Noted.</li> </ul>	<p><b>Chamber of Mines to be informed on the developments of these programmes.</b></p> <p><b>CL and MD to contact Barloworld Namibia and Total Namibia with regards to donations not made yet as per agreement.</b></p>
<p><b>6. Finances</b></p> <p><b>6.1 Financial report</b></p> <p><b>6.2 Audit for the 2018/2019 FYE</b></p>	<p><b>Financial Report for the year ending 30 September 2019 (draft)</b></p> <p><b>Final Audit reports: 2018 and 2019 FYE</b></p>	<ul style="list-style-type: none"> <li>➤ Financial reports accepted.</li> <li>➤ Successful. Noted.</li> </ul>	

