



DRAFT MINUTES

5th Annual General Meeting

Friday, 03 December 2021 at 16h00

The Barn, 12 Acacia Street, Suiderhof, Windhoek and virtual, via Zoom

Present: ExCo

Chris Brown - Sustainable Solutions Trust

Charles Loots - Otjikoto Trust

Members

A. Speiser Environmental Consultants

Botanical Society

Conservancies Association of Namibia (CANAM)

Cheetah Conservation Fund (CCF)

Development Workshop Namibia (DWN)

Eco- Awards Namibia

Environmental Assessment Professionals in Namibia (EAPAN)

Environmental Compliance Consultancy (ECC)

Greenspace

JARO Consultancy

John Irish

Integrated Rural Development and Nature Conservation (IRDNC)

Namibian Association of Community Based Natural Resource Management (CBNRM) Support Organizations (NACSO)

Namibia Bird Club (NBC)

Namibian Environment & Wildlife Society (NEWS)

Namibia Nature Foundation (NNF)

Namibia Scientific Society

The Southern African Institute for Environmental Assessment (SAIEA)

Sustainable Solutions Trust (SST)

Tourism Supporting Conservation (TOSCO)

Proxy

NamibRand Nature Reserve

Other

HB Bookkeeping Services: Hester Berg

Office Manager- Henriette Krohne

Apologies:**ExCo**

John Pallett- Namibian Environment & Wildlife Society

Hilma Angula - Namibian Association of Community Based Natural Resource Management (CBNRM) Support Organizations

Morgan Hauptfleisch- Biodiversity Research Centre, Namibia University of Science and Technology

Stephan Bezuidenhout- Environmental Compliance Consultancy

Malan Lindeque – Private

Members

Africat Foundation

African Conservation Services

Ashby Associates CC

Agra Limited (ProVision)

Ben Strohbach

Brown Hyena Research Project Trust Fund

Conservancies Association of Namibia

Desert Elephant Conservation

Desert Lion Conservation Trust

Eco-Logic Environmental Management Consulting CC

Earthlife Namibia

EduVentures Trust

Elephant Human Relations Aid

EnviroScience (Antje Burke)

Felines Communication and Conservation

Frank Bockmühl

Giraffe Conservation Foundation

Gobabeb Research and Training Center

Kwando Carnivore Project (Lise Hanssen)

Leibniz Institute for Zoo and Wildlife Research

LM Environmental Consulting

Maria Aletta Bell

Michael Sinvula Lukubwe
Mountain Zebra Project (Morris Gosling)
Naankuse Foundation
Namibia Biomass Industry Group
Namibian Hydrogeological Association
Namib Desert Environmental Education Trust
Namibia Animal Rehabilitation Research & Education Centre
Namibia Professional Hunting Association
NUST Biodiversity Research Centre
Nyae Development Foundation of Namibia
Oana Namibia
Ongava Game Reserve
Progress Namibia TAS cc
Rare & Endangered Species Trust
Research and Information Services of Namibia
Rooikat Trust
Save The Rhino Trust
Scientific Society Swakopmund
Seabirds and Marine Ecosystems (Jessica Kemper)
Sea Search Research and Conservation (Namibian Dolphin Project)
Seeis Conservancy
SLR Environmental Consulting
SunCycles Electrics Namibia CC
Venture Publications (Pty) Ltd
Wild Bird Rescue (Sonja Bartlewski)

AGENDA ITEM	DISCUSSION	DECISION	ACTION POINTS
1. Welcome and introduction by the Chairperson	The Chairperson welcomed all present.		
2. Presence of a Quorum		Quorum present	
3. Presence and Apologies		Present: 23 Members Apologies: 27 Members	
4. Approval of Agenda		Agenda approved with no additions	
5. Minutes of 4th AGM 5.1 Correctness 5.2 Matters arising		Minutes approved with 2 corrections.	Minutes to be signed.
6. Chief Executive Officer's report	The report presented by the CEO was approved. (attached)		Report to be loaded on NCE website
7. Presentation of the audited financial statements for the period 1 July 2020 to 30 June 2021	The statements were circulated and reviewed by the Executive Committee. The bookkeeper presented the financial statements and audit findings for the year ending 30 June 2021. There were no issues identified and the audit was unqualified.	Annual financial statements for 2020/2021 accepted.	Signed financial statements to be loaded on NCE website

8. Appointment of auditors for the year 2021/2022	PKF/ FCS nominated and approved.	Noted.	Notify auditors of reappointment
9. Ratify admission of new Members	Membership currently stands at 68 members.	<p>Two (2) full members submitted for approval: Both members accepted unanimously.</p> <p>Two (2) associate members submitted for approval: Both associate members accepted.</p>	Notify the following new members of their admission and prepare membership certificates: <ul style="list-style-type: none"> • Pangolin Conservation and Research Foundation • Ocean Conservation Namibia • Black footed Cat - Martina Kusters • Herta Kolberg, Botanist
10. To consider, and if necessary, nominate Executive Committee Members	<p>ExCo Members who completed their 2-year term and opted to resign:</p> <ul style="list-style-type: none"> • John Pallett • Duly accepted. <p>ExCo Members who completed their 2-year term and opted to make themselves available for re-election:</p> <ul style="list-style-type: none"> • Charles Loots • Duly accepted. • Stephan Bezuidenhout completed his 2-year term. • Reinhold Mungunda nominated. Duly accepted. 	<p>JP thanked for his dedication, hard work and service.</p> <p>The remaining ExCo will continue as is, with the addition of Reinhold Mungunda from NEWS.</p> <p>ExCo to Co-opt a business-oriented / financial person.</p>	<p>CB will continue looking for an appropriate person from the business sector as Co-opted Executive Member.</p> <p>OM to contact Stephan Bezuidenhout and enquire whether he will make himself available for re-election or suggest a young member of his team to replace him.</p>
11. Any other business	None		

12. Closing comments by the chairperson and Vote of Thank	The Chairman thanked everyone present and closed the meeting at 17h20.		
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C Loots
Chairperson

C Brown
Chief Executive Officer