



DRAFT MINUTES

9th Executive Committee Meeting

Tuesday 26 June 2018 at 16h00

NCE Boardroom

Present: Charles Loots – Chairperson (CL), Malan Lindeque (MLin), Morgan Hauptfleisch (MH), Steve Galloway (SG), Chris Brown (CB), Stephan Bezuidenhout (SB), Frauke Kreitz (FK), Maxi Louis (ML)

Apologies: None

Agenda item	Discussion	Decision	Action Points
1. Welcome by Chairman	Chairperson welcomed all present		
2. Attendance / Apologies	No apologies	Quorum present	
3. Approval of Agenda	Additions: <ol style="list-style-type: none"> 1. NCE office accommodation 2. Enterprise Namibia 3. Fishing quota 4. Hunting 	Agenda adopted	
4. Minutes of 8th Meeting 4.1 Correctness	Grammatical errors on pages: 2, 3 and 4.	Minutes approved with three small corrections.	

5.1 Eight Programme Areas	1. Membership support <ul style="list-style-type: none"> • New Member Applications 	<ul style="list-style-type: none"> ➤ Membership currently stands at 58 ➤ 5 applications submitted for discussion and approval. ➤ 1 full member application rejected. (Unity Mining and Energy Resources) ➤ 1 associate member application accepted. (Dr Lima Maartens) ➤ 3 associate member applications rejected: (Dr Mark C Bilton) (Mr. Tarah Shapange Tarah) (Ms. Stefanie Urban) ➤ Environmental professionals of high standing can join the NCE as Associate Members – but not members of the general public, students, etc. 	Update Membership Policy and implement accordingly
	2. National facilitation <ul style="list-style-type: none"> • Best Practice Guide for the mining sector in Namibia • Best Practice Guide for the hunting sector 	<p>Feedback sessions were held between the NCE, ECC and CoM. Mining companies have contracted to provide case studies.</p> <p>There is good progress and the Guide should be finalized by the end of July 2018.</p> <p>One intern replaced with a new intern under the mentorship and guidance of ECC.</p> <p>A Mining Meeting will take place on 22-24 August and the agenda will include <i>inter alia</i>, exploration operations and a 3-year strategic plan.</p> <p>This initiative is moving forward with NAPHA, with a first draft due by late July 2018.</p> <p>The editing and formatting of the draft will be done by Venture Publications. The document will then be</p>	<p>ECC to look at the ‘Africa Mining Vision Charter’ as possibly useful.</p> <p>CB to setup a meeting with Dennis Zekveld from the oil exploration industry, to gauge their interest in being part of the Best Practice Guide</p>

	<ul style="list-style-type: none"> Ban on Plastics Campaign (and national solid waste initiative) Carnivore Red Data assessment and national action plan 	<p>circulated to all members and involved parties for comments.</p> <p>The NCE provided 8 local authorities with a sponsorship of N\$5,000 each, to serve as catalytic funding to attract other sponsors, and an amount of N\$10,000 via MET to the national clean-up fund under the Office of the Prime Minister.</p> <p>The NCE initiated a clean-up on 25 May 2018, at the Goreangab Dam, Windhoek, together with 40 children from Hope Village in Katutura. An estimated 600 000 bags were collected across Namibia.</p> <p>The NCE also contributed to an initiative to bring an inspirational speaker to Namibia to talk about a Zero Waste lifestyle. Public presentations were given in Windhoek (18 June) and Swakopmund (21 June), as well as to the diplomatic corps, schools and FM99 radio.</p> <p>Discussions in government suggested a levy on single use plastics and prohibition of importation thereof. A deposit on beverage containers will also be explored for implementation.</p> <p>The idea of woman's groups manufacturing bags were suggested with the possibility of exploring ballooning material for shopping bags.</p> <p>The first draft will be completed by the end of July 2018. The status of the cheetah is the only specie that is of concern as only a small part of its range in Namibia is in protected areas.</p> <p>An EIA scoping of three cactus species will be submitted. The implementation will start in October 2018. NUST's</p>	<p>Office Manager to look for Woman's Groups for the manufacturing of the bags</p>
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	<ul style="list-style-type: none"> Information on the EIA process- compilation and dissemination Pangolin Project <p>4. Mentorship</p> <ul style="list-style-type: none"> Interns Bursaries and mentorship <p>5. Environmental policy research</p> <ul style="list-style-type: none"> Urban development/ environment 	<p>for levels of competence. Undoubtedly, several individuals and organizations doing EIA's are not reputable – but there is no process (other than EAPAN) to provide due diligence.;</p> <p>The reward system is going well. A first responder's guide was developed to enhance the survival of confiscated pangolins. CB to write to the Minister to encourage institutionalizing the guide as MET policy.</p> <p>The NCE currently supports 8 interns.</p> <ul style="list-style-type: none"> ➤ The Bursary Trust Deed is in the registration process; ➤ The next round of bursaries will open in October 2018; ➤ The NCE will allocate N\$250,000 towards the 2019 bursaries; ➤ US funding will be about N\$350,000. <p>Financial match support for this initiative has been obtained from:</p> <ul style="list-style-type: none"> ➤ FNB/RMB Foundation: N\$250,000 ➤ Chamber of Mines: N\$500,000 ➤ GIZ: about N\$1,200,000 (institutional support for the Oshakati project) <p>This is a catalytic leverage ratio of 1:24 for NCE funds</p> <p>KFW: Initial meetings held and voiced interest to support the initiative.</p> <p>Work is now starting on sanitation for minimally serviced plots. Again, NCE funds are being used to leverage support from UNICEF and the GEF's Small Grant Programme.</p>	<p>CB to contact EAPAN and share the list.</p> <p>CB to suggest to EAPAN, to write to the Minister for encouragement of the registration of all environmental practitioners.</p> <p>CB to explore possibility of setting up a national "Natural Scientists Council" to which all EIA practitioners and practicing scientists generally, must register to work in the sector. CB to discuss this with Peter Tarr</p>
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	<ul style="list-style-type: none"> • Sanitation in low income areas <p>6. Environmental information</p> <p>7. Fund raising</p> <p>8. Grant making</p>	<p>All progressing well.</p> <p>Discussed under Finances.</p> <p>Discussed under Finances</p>	
<p>6. Finances 6.1 Financial report</p>	<p>Financial Report 01 July 2017 to 30 June 2018 (draft)</p> <p>Budgets for 2018/19</p>	<ul style="list-style-type: none"> ➤ Core NCE income and expenditure separated from grants. ➤ Grants income and expenditure consolidated, with 4 grants categories: <ul style="list-style-type: none"> ○ ExCo approved (as part of budget approval) ○ NCE Initiated ○ Projects assessed and approved by Grants Committee ○ NCE-Westair aircraft ➤ This approach was approved. ➤ For the 2017/18 financial year (ending end June), the NCE Core income was slightly above budget (2%) and the expenditure was below budget (17%) giving a surplus for the year of N\$538,900. ➤ The NCE Project income for the year was 25% above budget and the committed funds for the year was 21% below budget, with a carry-over on about N\$1.8 million into the next financial year. ➤ The draft financial reports were accepted. ➤ The NCE Core budget for 2018/2019 was discussed and approved. ➤ The NCE Project budget for 2018/19 was discussed and approved. 	

	<p>Pointbreak</p> <p>Auditor</p>	<ul style="list-style-type: none"> ➤ Surplus funds are held in Pointbreak (money market) accounts to optimize interest earned. ➤ NCE Audit of 2018/19 financial year will start on 09 July 2018 	
7. Any other business	<p>1.AGM</p> <p>2.NCE office accommodation</p> <p>3.Enterprise Namibia</p> <p>4.Fishing quota</p> <p>5.Hunting</p>	<p>AGM date confirmed for 8 August 2018.</p> <p>The NCE will explore the option of buying a property and the option of partnering up with other environmental NGO's.</p> <p>Enterprise Namibia is a voluntary association with a current representation of about 20 associations of businesses and professionals, as well as civil societies. NCE was approached to become a member and to sign a MoU. After consideration, ExCo agreed to do so.</p> <p>Koep & Partners (Stephen Vlieghe) approached NCE to be their preferred CSI partner and offered 5% of shares in their newly established fishing company. Several issues and risks were raised. It was agreed that a meeting be held between NCE ExCo members and the law firm for more clarity before a decision is made.</p> <p>CB was commended for the excellent reply concerning the response to death of desert-adapted lion which reached an international audience.</p>	<p>CB to explore options</p> <p>CB to contact Enterprise Namibia and submit MoU.</p> <p>CB and SG to meeting with Stephen Vlieghe from Koep & Partners for more clarity</p>

8. Next meeting

Next Meeting - 18 September 2018

C Loots
Chairperson

C Brown
Chief Executive Officer

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