



## DRAFT MINUTES

### 10<sup>th</sup> Executive Committee Meeting

Tuesday 25 September 2018 at 16h00

NCE Boardroom

**Present:** Charles Loots – Chairperson (CL), Morgan Hauptfleisch (MH), Steve Galloway(SG), Chris Brown (CB), John Pallet (JP), Maxi Louis (ML)

**Apologies:** Stephan Bezuidenhout (SB), Malan Lindeque (MLin),

Agenda item	Discussion	Decision	Action Points
<b>1. Welcome by Chairman</b>	Chairperson welcomed all present		
<b>2. Attendance / Apologies</b>	No apologies	Quorum present	
<b>3. Approval of Agenda</b>	No additions	Agenda adopted	
<b>4. Minutes of 9<sup>th</sup> Meeting 4.1 Correctness</b>	No corrections	Minutes approved	
<b>5.1 Eight Programme Areas</b>	<b>1. Membership support</b>		

	<ul style="list-style-type: none"> <li>• New Member Applications</li> </ul> <p><b>2. National facilitation</b></p> <ul style="list-style-type: none"> <li>• Best Practice Guide for the mining sector in Namibia</li> </ul> <ul style="list-style-type: none"> <li>• Stakeholder Information Meeting: Greater Waterberg Partnership Park</li> </ul>	<ul style="list-style-type: none"> <li>➤ Membership Policy is now updated.</li> <li>➤ Membership currently stands at 61.</li> <li>➤ 5 applications submitted for discussion and approval.</li> <li>➤ 2 full member applications approved. (The Rooikat Trust) (Oana Flora and Fauna)</li> <li>➤ 1 full members application rejected. (Plastic Packaging)</li> <li>➤ 1 associate member application approved. (Maria Aletta Bell)</li> <li>➤ 1 associate member application to be further investigated and tabled at the next meeting. (Ina Neuberger Wilkie)</li> </ul> <ul style="list-style-type: none"> <li>➤ CB had a constructive meeting with the Vice-Chair of the Offshore Group, Dennis Zekveld.</li> <li>➤ The guide was tabled at the Chamber of Mines meeting and all managing directors and senior management across the mining sector are working together.</li> <li>➤ The Minister of Mines and Energy made positive comments and is interested in the guide as well as the off- set project.</li> <li>➤ The Minister also requested NCE / EC of CoM to prepare a Rehab &amp; Closure policy for MME</li> <li>➤ There is a possibility of GiZ co- funding this initiative.</li> </ul> <ul style="list-style-type: none"> <li>➤ A meeting was held with farmers of the area on 12 September 2018.</li> <li>➤ A masterplan document has now been drafted.</li> <li>➤ NUST selected the GWPP area as their summer school destination with good feedback.</li> <li>➤ GiZ keen for this project to be part of the green economy</li> </ul>	<p><b>CL to contact Plastic Packing to apply as a sponsor rather than a member.</b></p> <p><b>Office Manager to get the link from Kirsty Watermeyer, pertaining to the interview done by CB and CL on mining and the environment, for the NCE website and to share with CoM.</b></p>
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	<p>3. <b>Advocacy</b></p> <ul style="list-style-type: none"> <li>• Pangolin Project</li> </ul> <p>4. <b>Mentorship</b></p> <ul style="list-style-type: none"> <li>• Interns</li> <li>• Bursary Trust Deed and 2019 bursaries</li> </ul> <p>5. <b>Environmental policy research</b></p> <p>Urban development / environment (sanitation, energy)</p> <p>6. <b>Environmental information</b></p> <p>7. <b>Fund raising</b></p> <ul style="list-style-type: none"> <li>• Project funding</li> </ul> <p>8. <b>Grant making</b></p> <ul style="list-style-type: none"> <li>• New Grants</li> </ul>	<ul style="list-style-type: none"> <li>➤ The law enforcement capability of MET and PRD of NamPol have significantly increased and the reward scheme is attracting informers who report people with pangolins (and other species), thus further increasing the capability of law enforcement agencies.</li> <li>➤ Noted.</li> <li>➤ As this is a Welfare Trust, registration is more difficult.</li> <li>➤ Bursaries will be open in October 2018.</li> <li>➤ The team will meet with the Minister of Finance on 28 September 2018 to pave the way for discussions with World Bank</li> <li>➤ For sanitation there are proposals pending. One with UNICEF and one with the UNDP and GEF's Small Grant Programme.</li> </ul> <p>Noted.</p> <p>Noted. To be discussed with point 6, finances.</p> <p>Noted. To be discussed with point 6, finances.</p>	
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<b>6. Finances</b> <b>6.1 Financial report</b>	<b>Final Audit reports: 2017 and 2018 FYE</b>  <b>Financial Report 01 July 2018 to 30 September 2018 (draft)</b>	<ul style="list-style-type: none"> <li>➤ The reports were signed off by ExCo and are on the NCE website.</li> <li>➤ Based on the 3-month forecast, the NCE is under budget with 37% spent;</li> <li>➤ Financial reports accepted.</li> </ul>	<b>CL to look for pro-bono auditors for the 2018/2019 FY audit.</b>
<b>7. Any other business</b>	<b>1. Welcoming of John Pallet</b>  <b>2. AGM and workshop feedback</b>  <b>3. NCE year-end function</b>  <b>4. Voluntary offset Project</b>  <b>5. EIA/ EAPAN</b>  <b>6. NCE office accommodation</b>	<ul style="list-style-type: none"> <li>➤ JP was welcomed by all to his first official NCE ExCo meeting.</li> <li>➤ AGM well conducted and successful.</li> <li>➤ The date is confirmed for 30 November 2018.</li> <li>➤ General discussion</li> <li>➤ The Ministry has put a proforma process in place, with immediate effect, requiring environmental practitioners and consultants to submit certain documentation and material.</li> <li>➤ Legislation is desired to compel the practitioners to register.</li> <li>➤ CB presented several options to ExCo: <ul style="list-style-type: none"> <li>• Building on NNF property</li> <li>• Combining efforts with Maxi and Ronnie to build together.</li> <li>• This will be dealt with in early 2019.</li> </ul> </li> </ul>	<b>CB to share the points and discussions from the workshop with members and ExCo.</b>  <b>Office Manager to explore the option of a joint function with NCE Members.</b>



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**C Loots**  
**Chairperson**

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**C Brown**  
**Chief Executive Officer**